

Authority Boundary Clarity

Prevent authority overreach, role confusion, and responsibility laundering.

Use when

- Advice could be mistaken for permission.
- Roles blur (advisor vs decider vs executor).
- Pressure makes authority feel urgent or absolute.
- A decision is escalating or centralizing.

How to run (3–5 min)

- Declare the role: advisor / recommender / approver / decider / executor.
- State the mandate source (policy, charter, law, delegation).
- Define scope: what's in/out of authority.
- Anchor responsibility: who owns outcomes.
- Record a one-sentence trace.

Role

Authority must be named and bounded.

Ask:

- What role am I acting in?
- What role am I not acting in?
- Who is the decider?

Mandate

Authority must be traceable.

Ask:

- What grants this authority?
- What are the limits?
- Who reviews exceptions?

Scope

Prevent boundary drift.

Ask:

- What is out of scope here?
- When must we escalate?
- What's the smallest permitted action?

Record a trace (1 sentence)

Trace sentence: "HPC-3 · Role=[..]. Mandate=[..]. Scope=[..]. Owner=[..]. Next step: [action]."